



## **VOLUNTEER DRIVER MILEAGE REIMBURSEMENT SERVICE**

### **BUSINESS CONSIDERATIONS**

#### **Use Volunteer Driver Hours as Match**

According to the Code of Federal Regulations of the Office of Management and Budget, all contributions, including cash and third party in-kind, are acceptable as part of an applicant's cost sharing or matching when the contributions meet all of the following criteria:

- Contributions are verifiable from the applicant's records.
- The contributions are not included as contributions for any other federally-assisted project or program.
- They are "necessary and reasonable" for proper and efficient accomplishment of project or program objectives.
- They are not paid by another Federal award (some exceptions may be authorized under specific Federal statutes).

Most other grantors will also accept the value of contributed volunteer hours as in-kind match.

Volunteer services furnished by professional and technical personnel, consultants, and "other skilled and unskilled labor may be counted as cost sharing or matching" if the service is an integral and necessary part of an approved project or program.

The value of volunteer services must generally be consistent with the rate that would be paid for similar work conducted by organization workers. If required skills are not present in an organization, the rate of valuation must be consistent with the rate paid for similar work in the labor market. Paid fringe benefits that are reasonable, allowable, and allocable may be included in the valuation.